Complete and submit this form to your Local FireSmart Representative no later than December 31.

Documentation supporting the past year’s 1) FireSmart Event(s), 2) continued $2 / capita investment, 3) changes to the FireSmart Community Plan, and 4) changes to the FireSmart Board must be submitted with the renewal application form.

The community of __________________________ in the province/territory of __________ hereby applies to renew its participation in the FireSmart Canada Community Recognition Program for the year 20____.

The community has maintained FireSmart Community Recognition Program renewal criteria (items 1 – 4 below).

1. MAINTAINED A FIRESMART BOARD

Local Fire Smart Representative: ________________________________

Date Board Established: ____________________________

Board Meeting Dates: ____________________________

Board Members: ________________________________

Board President: ________________________________

Address: ________________________________

Prov: ________ Postal Code: __________

Phone: ____________________________

2. FIRESMART COMMUNITY PLAN

Plan remains unchanged and still in effect: ....... Yes    No

Plan has been revised and still in effect: ........ Yes    No

Hard copy of revised plan submitted with the renewal application form: ....................Yes    No

3. HELD FIRESMART EVENT(S)

Date of FireSmart Event(s): __________________________________________________________________________

Major activity, # of people attending, location: ___________________________________________________________

Event documentation / media submitted with the renewal application form: ............................................Yes    No

4. INVESTED AT LEAST $2/CAPITA IN FIRESMART EVENTS

Total FireSmart expenditures, including equipment, in-kind, and volunteer hours: ____________________________

Number of residents in community: __________

PLEASE PROVIDE THE FOLLOWING CONTACT INFORMATION:

Fire Chief: ________________________________ Add’l Fire Advisor: ________________________________

Fire Department: ________________________________ Agency: ________________________________

Phone: ________________________________ Phone: ________________________________

Email: ________________________________ Email: ________________________________

RECOGNITION RENEWAL SUBMITTED BY: (Recognition materials will be sent to this person on approval of application)

Name: ________________________________ Phone: ________________________________

Address: ________________________________ City/Province: ________________________________

Postal Code: ________________________________ Email: ________________________________

RECOMMENDED FOR RENEWAL: APPROVED FOR RENEWAL:

LFR Signature: ________________________________ PTFL Signature: ________________________________
This form provides a checklist and comment summary for official review of renewal applications for FireSmart Community recognition status. Upon review by 1) Local FireSmart Representative (LFR) and, 2) Provincial / Territorial FireSmart Liaison (PTFL) this form with completed application on reverse and all supporting documentation is to be forwarded to FireSmart Canada.

**SECTION 1: LOCAL FIRESMART REPRESENTATIVE REVIEW**

LFR to complete the following checklist:

- **1. COMMUNITY FORMED A FIRESMART BOARD**
  - Comments: ______________________________________________________________________

- **2. COMMUNITY CREATED A FIRESMART COMMUNITY PLAN - SIGNED BY BOARD**
  - Comments: ______________________________________________________________________

- **3. COMMUNITY HELD A FIRESMART EVENT**
  - Date of FireSmart Event(s): ____________________
  - Comments: ______________________________________________________________________

- **4. COMMUNITY INVESTED AT LEAST $2/CAPITA IN FIRESMART EVENTS**
  - Comments: ______________________________________________________________________

**RECOMMENDATION:** I, the Local FireSmart Representative (name) ____________________________, hereby recommend this renewal application to the Provincial/Territorial Liaison for approval on (date): ____________

**SECTION 2: PROVINCIAL/TERRITORIAL FIRESMART LIAISON REVIEW**

**RECOMMENDATION:** I, the Provincial/Territorial FireSmart Liaison (name) ____________________________, for the Province/Territory of ____________________________, have reviewed this application and supporting materials and hereby:

- **Approve renewal application**
- **Return renewal application for further documentation (see attached memo)**

Signature of Provincial/Territorial Liaison: ____________________________ Date: ________________

**SECTION 3: FIRESMART CANADA / PARTNERS IN PROTECTION**

Approved Application Received - Date: _______________ PIP Representative: ____________________________

**Renewal** Materials Ordered - Date: _______________ **Renewal** Materials Sent - Date: _______________

Comments: __________________________________________________________________________________